

Hai Phong, April 2, 2025

**REGULATIONS ON THE ORGANIZATION OF
THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF
HAI PHONG THERMAL POWER JOINT STOCK COMPANY**

Pursuant to the Law on Enterprises and its guiding documents;

Pursuant to the Charter on the organization and operation of Hai Phong Thermal Power Joint Stock Company.

Article 1. General Provisions

1. These Regulations apply to the organization of the 2025 Annual General Meeting of Shareholders (*hereinafter referred to as the "General Meeting"*) of Hai Phong Thermal Power Joint Stock Company.
2. These Regulations specifically set out the rights and obligations of shareholders/authorized representatives attending the Meeting; the conditions and procedures for conducting the General Meeting.
3. Shareholders/authorized representatives participating in the General Meeting are responsible for complying with the provisions of these Regulations.

Article 2. Rights and obligations of ordinary shareholders or their authorized representatives attending the General Meeting:

1. Conditions for attending the General Meeting: Shareholders or authorized representatives of shareholders listed in the shareholder register on the record date are eligible to attend the meeting. Shareholders/authorized representatives have the right to attend, discuss, and vote on matters presented at the meeting; each ordinary share corresponds to one voting right.
 - In case a shareholder cannot attend the General Meeting in person for personal reasons, they may authorize another person to attend and vote on their behalf at the meeting by providing a Power of Attorney (as per the prescribed form).
 - The person attending the General Meeting in person must submit the Registration Form for Attendance (if the attendee is an authorized representative, the Power of Attorney must be included) to Hai Phong Thermal Power Joint Stock Company via mail, fax, or in person; if sent by fax, the original document must be presented upon arrival at the meeting.

2. Shareholders/authorized representatives attending the meeting must bring the Meeting Invitation, ID Card/ Citizen Identity Card/Passport, and present them to the Organizing Committee of the General Meeting to receive a voting card, which indicates the number of shares entitled to vote, and a voting ballot listing all the matters to be voted on at the General Meeting.
3. The Organizing Committee will publicly announce the agenda and the reports to be presented at the General Meeting. Opinions from shareholders/authorized representatives will be discussed openly.
4. At the General Meeting, shareholders/authorized representatives will listen to the reports outlined in the agenda, discuss, and vote on each item by raising the Voting Card and marking the Voting Ballot.
5. Shareholders/authorized representatives attending the meeting must strictly comply with the meeting regulations, respect the results of the meeting, and the management of the Chairperson.
6. In case a shareholder/authorized representative arrives after the General Meeting has commenced, they must complete the registration procedures for attendance with the Organizing Committee. They shall have the right to participate and vote immediately after registration. The Chairperson is not obligated to pause the meeting for their registration, and the validity of any voting sessions conducted prior shall remain unaffected.

Article 3. Rights and obligations of the Organizing Committee, the Shareholder Eligibility Verification Committee, and the Vote Counting Committee

1. The General Meeting is convened at the decision of the Board of Directors of the Company. To carry out the tasks, the Board of Directors shall establish an Organizing Committee to perform specific duties within the authority of the Board of Directors as stipulated in the Company's Charter.
2. The Shareholder Eligibility Verification Committee is appointed by the Organizing Committee. This Shareholder Eligibility Verification Committee is responsible for receiving documents presented by attendees, verifying them, and reporting the results of the verification to the General Meeting.
In case any attendee fails to meet the eligibility requirements to attend the General Meeting, the Shareholder Eligibility Verification Committee has the right to refuse the issuance of voting cards and the distribution of meeting materials.
3. The Vote Counting Committee is nominated by the Chairperson and approved by the General Meeting through voting. The Vote Counting Committee is responsible for collecting the Voting Cards after all voting

matters have been completed, counting the votes, and preparing the vote counting minutes.

Article 4. Expressing Opinions at the General Meeting

1. Principles:

Shareholders/authorized representatives attending the General Meeting who wish to express their opinions must raise their hand to request permission to speak. Shareholders/authorized representatives will express their opinions under the direction of the Chairperson of the General Meeting.

2. Method of Expression:

Shareholders/authorized representatives should speak concisely and focus on the key issues that need to be discussed, in line with the agenda approved by the General Meeting. Shareholders/authorized representatives may submit written opinions to the Secretary of General Meeting for compilation and presentation to the Chairperson for consideration.

The Chairperson of the General Meeting will arrange for shareholders/authorized representatives to speak in order, and will address any questions raised by shareholders/authorized representatives at the meeting or note them for later responses. Shareholders/authorized representatives should not repeat opinions that have already been expressed, and the speaking time should not exceed 5 minutes per speech.

Article 5. Rights and Responsibilities of the Chairperson and Secretary of the General Meeting

1. The Chairperson of the General Meeting is the Chairperson of the Board of Directors of the Company. The Chairperson appoints the Secretariat to prepare the minutes of the General Meeting of Shareholders.
2. The Chairperson has the authority to decide on the order, procedures, and any events arising outside the agenda of the General Meeting.
3. Without the need for the approval of the General Meeting, at any time, the Chairperson has the right to postpone the meeting to another time and place if it is determined that:
 - The actions of those present obstruct or have the potential to obstruct the orderly conduct of the General Meeting.
 - The postponement is necessary to ensure that the proceedings of the General Meeting are carried out validly.
4. The Chairperson of the General Meeting may carry out necessary tasks to conduct the meeting in a legitimate and orderly manner or to ensure that the meeting reflects the desires of the majority of the attendees.

5. The Secretariat of the General Meeting carries out support tasks as assigned by the Chairperson, accurately and truthfully reflecting the content of the meeting in the minutes and resolutions of the General Meeting.

Article 6. The 2025 Annual General Meeting of Shareholders will be conducted when the number of shareholders or authorized representatives attending the meeting represents more than 50% of the total voting shares.

Article 7. Procedure for Conducting the General Meeting

The General Meeting will sequentially listen to reports according to the General Meeting's agenda and discuss and vote on these reports. Voting on each item during the General Meeting will be carried out according to the voting rules.

Article 8. Resolutions and Minutes of the General Meeting of Shareholders


All content discussed at the General Meeting must be recorded by the Secretary of General Meeting in the meeting minutes. The resolutions of the General Meeting will be read and approved before the meeting is adjourned and will be kept at the Company.

Article 9. All matters related to the organization of the General Meeting, including postponements or reconvening, will be carried out in accordance with the Company's Charter of Organization and Operations.

Article 10. The travel, accommodation, and meal expenses of shareholders/authorized representatives attending the 2025 Annual General Meeting of Shareholders of Hai Phong Thermal Power Joint Stock Company will be borne by the shareholders/authorized representatives themselves.

Article 11. Implementation Provisions

These Regulations consist of 11 Articles and are effective for the preparation and execution of the 2025 Annual General Meeting of Hai Phong Thermal Power Joint Stock Company.

In the event that any provision of these Regulations conflicts with the Company's Charter or the Law on Enterprises, the provisions of the Law on Enterprises and the Company's Charter shall prevail. 

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRPERSON**



Ta Cong Hoan